

Utah Water Polo Association

CONSTITUTION

The purpose of this document is to follow the legal requirements of federal and state financial, organizational, and club purposes and laws.

As Amended December 17, 2018

ARTICLE I - NAME

Section I. The name of this organization shall be the "Utah Water Polo Association", herein referred to as "Association."

ARTICLE II - OBJECTIVES

Section I. The objectives of the Association shall be:

- A. To improve and extend a quality water polo program on all levels in the state of Utah through leadership, education, and cooperation with other interested organizations, local and national.
- B. To promote organized forums and clinics where member coaches and referees may exchange ideas on techniques, improvement, and promotion of the sport on all levels within the state.
- C. To serve as an organization which will focus attention upon problems affecting advancement of high school water polo programs in the state of Utah, and act in an advisory capacity, through representation in state organizations, in solving those problems.
- D. To supervise and administer at least one continuing high school water polo season within the state and through careful preparation and planning of competition, facilities, resources, officiating, and coaching, provide an optimal environment for competitors.
- E. To provide a central clearinghouse for the distribution of coaching and officiating aids, literature, films, and information collected locally and nationally.
- F. To elevate the standards of water polo coaches and referees within the state and set high ideals for professional competence including ethics, experience, and education and encourage coaches and referees to develop their skills and knowledge in order to strive for professional competence.
- G. To encourage educational organizations, private clubs, public pools, and other facilities to elevate the level of their water polo programs.
- H. To foster cooperation between this organization, and other local and national sponsoring organizations of water polo competition.
- I. To recommend to the proper organizations: rule, policy clarifications, or changes that would enhance the sport.

- J. To do everything possible to standardize the scheduling and operation of water polo so all athletes will be given every opportunity to develop and compete under ideal circumstances.
- K. To publicize and advertise through the media the great benefits of the work being done in water polo by leading coaches and referees, and promote the prestige of the water polo coaches and referees as leaders on the local and national level. To provide and encourage coverage of water polo events, and promote individual recognitions.
- L. To promote and encourage the programs of USA Water Polo, the Mountain Zone, and other organizations involved with water polo.

ARTICLE III - MEMBERSHIP

Section I. Membership types and eligibility requirements for membership are as follows:

- A. Regular members are those who are actively engaged in coaching or officiating water polo in Utah who meet any financial obligations of the Association.

Section II. Privileges of Membership.

- A. Regular members shall have the privilege to hold office, attend all general meetings, and to speak on all business presented to the Association. Regular membership also entitles the member to vote on all general business presented to the Association, or on specific business, except as otherwise noted.

ARTICLE IV - NON-PROFIT ORGANIZATION STATUS

Section I. Non-profit statement (statement adapted from the New York State Public High School Athletic Association Handbook, March 19, 1966.):

- A. No part of the net earnings of the Association shall inure to the benefit of any member of the Association or any private individual (except that reasonable compensation may be paid for services rendered to or for the Association affecting one or more of its purposes), and no member of the Association or any private individual shall be entitled to share in the distribution of any of the Association's assets on dissolution of the Association. Upon dissolution of the Association or the winding up of its affairs, the assets of the Association shall be distributed exclusively for educational purposes in accordance with the provisions of section 501 (C) of the Internal Revenue Code, and its regulations as they now exist or as they hereafter may be amended. As a means of accomplishing its purposes, the Association is authorized to receive and maintain funds, to exercise such other powers which are or hereafter may be conferred by law upon the Association organized for the purpose hereafter set forth, or necessary or incidental to the powers so conferred, or conducive to the attainment of the purpose of the Association.

ARTICLE V - MEETINGS

Section I. Regular Meeting.

- A. There shall be two regular meetings of the Association each year. The meeting shall be termed The Spring Meeting and The Fall Meeting
- B. The date, time, and location will be set by the Executive Board and the membership will be notified of all regular meetings with reasonable notice.

Section II. Other Meetings.

- A. Other meetings may be called at the discretion of the Executive Board.

ARTICLE VI - OFFICERS, DUTIES, AND EXECUTIVE BOARD

Section I. Officers.

- A. The Officers of the Association shall include President, Vice President (President-Elect), Secretary, Treasurer, Sport Growth/Development and Junior League Manager. The President, Vice President, Secretary, Head Referee, Sport Growth/Development and Junior League Manager are elected positions while the Treasurer is appointed by the President.

Section II. General Duties.

- A. The President shall preside at all meetings of the Association and Executive Board.
- B. The Vice President shall preside in the place of the President in the event of the latter's absence at any meeting of the Association. In the event of the vacancy of the office of President, the Vice President shall act as President for the remainder of the latter's term of office. The Vice President shall be responsible for ensuring the business of the Association is conducted in accordance with this Constitution.
- C. The Secretary shall keep an accurate record of all business and shall give notice of all meetings of the general membership, and the Executive Board of the Association. He/she shall maintain correspondence with the membership, as well as with other interested parties and persons within and outside the state of Utah. He/she shall maintain files of correspondence, and Association documents, and keep the membership informed of items of local and national interest in the newsletter. He/she shall give due notice to the membership of all proposed changes in the Constitution and other such matters as directed by the Executive Board. The Secretary shall also maintain an accurate and up-to-date membership roster of all members of the Association, their membership status, their mailing address, and shall distribute said list to the body at the start of the fiscal year. He/she shall be allotted expenses for Association related business or voted on by the Association or Executive Board.
- D. The Treasurer shall deposit all funds remitted to him/her on behalf of the Association, disburse all monies as the Association or Executive Board may direct, maintain an accurate financial record of the Association, and present a written statement of finances

and a complete financial report to the membership at the end of the fiscal year. The Treasurer shall maintain a set of books showing the disposition of all Association funds.

- E. The Head Referee is the Head Referee of the Zone and does not hold a position on the executive board.
- F. The Sport Growth/Development Specialist (SGDS) will work with identify new and developing clubs to offer best practices, mentoring, club and team growth strategies and general guidance on how to grow effective long-term teams. The SGDS will also work with the board to support league and sport growth through marketing and social media strategies generally. The SGDS will work with USAWP and USAWP Mountain Zone representatives to reflect the best interest of teams and the sport of water polo in Utah.
- G. The Junior League Manager will integrate the needs and development of the Junior League teams (10U, 12U, 14U) with the UHSWPA tournaments and play. Primary role of the Junior League Manager will be the development of water polo for younger athletes through communication with coaches, season end tournament play and providing meaningful competition.

Section III. Executive Board shall:

- A. Consist of the Officers of the Association.
- B. Exercise general supervision of the Association and any Special Committees.
- C. Shall screen items of business of the Spring Meeting and shall be empowered to act upon emergency matters of the Association.
- D. Consider all appeals by coaches, players, and referees concerning game misconducts and disciplinary action with regards to leagues, tournaments, or events administered by the Association.

Section IV. Term of Office.

- A. All elected officers shall hold office for a term of two (2) years. The office of President will be filled normally by the Vice President at the conclusion of the latter's tenure of office. Vice President, Secretary and Head Referee will be nominated and elected on even years. Club Growth/Development Specialist and Junior League Manager will be elected on odd years.
- B. The office of Treasurer shall run continuously with the President's term of office, unless the President has just reason to replace these positions or unless vacated due to resignation, or unless the officers no longer meet requirements for regular membership of the Association.

ARTICLE VII - NOMINATIONS, ELECTIONS, AND VOTING PROCEDURES

Section I. Nominations.

- A. Nominations for elected positions shall be made by regular members in good standing.
- B. Nominations can be given by Mail, Electronic, or Vocal Nomination to the Executive Board at least 5 days prior to the Election.

Section II. Voting Procedures for Offices.

- A. Only regular members in good standing at the Fall Meeting shall have voting privileges.
- B. There shall be a secret, ballot taken, and a committee of three appointed by the President to count the ballots. If, in the President's opinion, a secret ballot is not a necessary procedure, a visual hand vote may be accepted.
- C. A simple majority of votes shall be required for election to office.

Section III. Vacancies.

- A. Vacated offices will be filled by a vote of the Executive Board after nominations are taken from the membership.

ARTICLE VIII - FINANCES

Section I. Fiscal Year.

- A. The fiscal year of the Association shall be from January 1 through December 31.

ARTICLE IX – SPECIAL COMMITTEES

Section I. The Executive Board may create Special Committees to assist in certain areas.

Section II. Committee Actions.

- A. Committee actions are subject to approval by the Executive Board.

ARTICLE X: AMENDMENTS

Section I: Amendments & Changes – This constitution may be amended by a two thirds majority of membership in good standing who participate in the High School Spring League. All members receive a vote.

Section II: Voting – Voting must be issued in a way that all coaches, referees, and executive board members can vote. The Executive Board can use mail, electronic, or hand vote to ensure that all members have a voice.

Section III: Due Notice – All members shall receive advance notice of the proposed amendment at least five days before the meeting. Voting can take place up to two weeks following the meeting to ensure all teams have been given the chance to vote.

Change Tracker

Date Person Item Changed Reason

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|------------|-------|---|
| 1/28/16 | Brad | Not as much to change as with the Bylaws. I put my changes in red. |
| 1/28/16 | Tim | Formatting |
| 1/7/2017 | Shawn | Updated the ratified changes as per fall 2016 ballot measures. |
| 12/19/2018 | Shawn | Updated the Passed language for Sport Growth and Jr League board positions. |